



RETIREMENT BOARD MEETING  
**REGULAR BOARD MEETING**  
9:00 a.m.  
August 14, 2013

Retirement Board Conference Room  
The Willows Office Park  
1355 Willow Way, Suite 221  
Concord, California

Present: Debora Allen, Terry Buck, Richard Cabral, Scott Gordon, Brian Hast, Jerry Holcombe, Louie Kroll, Karen Mitchoff, John Phillips, Gabe Rodrigues, Jerry Telles and Rusty Watts

Absent: None

Staff: Kurt Schneider, Retirement Deputy Chief Executive Officer; Timothy Price, Retirement Chief Investment Officer; Karen Levy, General Counsel; and Christina Dunn, Retirement Administration Manager

Outside Professional Support:	Representing:
Bob Helliesen	Milliman
Marty Dirks	Milliman

1. **Pledge of Allegiance**

Buck led all in the *Pledge of Allegiance*.

2. **Accept comments from the public**

Helliesen reported Jeff Youngman is no longer with Milliman. Milliman has hired a senior investment consultant, Randy Young, who will start on September 11, 2013.

3. **Approval of Minutes**

It was M/S/C to approve the minutes of the May 29, 2013 meeting. (Yes: Allen, Buck, Hast, Kroll, Mitchoff, Phillips and Watts. Abs. Cabral and Gordon)

Telles was present for subsequent discussion and voting.

It was M/S/C to approve the minutes of the June 12, 2013 meeting. (Yes: Allen, Buck, Cabral, Hast, Mitchoff, Phillips, Telles and Watts. Abs. Gordon)

4. **Routine Items**

It was M/S/C to approve the routine items of the August 14, 2013 Board meeting. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)

It was the consensus of the Board to move to Item 8.

**8. Report from staff on semi-annual rebalancing**

Price summarized his memo on the semi-annual rebalancing. He reported a total of \$305 million was contributed to investment managers using the proceeds from employer pre-payment contributions and from withdrawals from five existing investment managers.

**9. Staff recommendation for a Disability Counsel position**

Levy reported on the request from Leedom for an in-house disability counsel position. The current disability counsel may be retiring and County Counsel has confirmed they will be unable to provide staffing for this position in the future. Levy noted the position would be full time working on disability matters only.

After a discussion on hours and salary, it was M/S to establish a new In-House Disability Counsel position as recommended by staff.

The Board discussed the cost involved and would like to see more information and an analysis of the difference in cost between hiring in-house staff as compared to hiring an outside attorney.

The motion and second were withdrawn.

The Board directed staff to return with further analysis of the costs for an in-house counsel and the costs of contracting out for the position.

**10. Update from staff regarding the 2013 CCCERA Lawbook**

Levy reported the CCCERA Lawbook has been updated to include PEPRA and distributed to the Board and staff and is also available on the CCCERA website under the publications link.

**11. Conference Seminar Attendance**

- a. It was M/S/C to authorize the attendance of 2 Board members at the Certificate of Achievement in Public Plan Policy Part I, IFEBP, October 19-20, 2013, Las Vegas, NV. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)
- b. It was M/S/C to authorize the attendance of 1 staff member at the Annual Meeting, Conference of Consulting Actuaries, October 20-23, 2013, San Antonio, TX. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)
- c. It was M/S/C to authorize the attendance of 1 staff member at the Annual Conference, Public Pension Financial Forum, October 27-30, 2013, Scottsdale, AZ. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)
- d. It was M/S/C to authorize the attendance of 1 staff member at the Annual Conference, Carpenter Community Bancfund, September 4-6, 2013, Pelican Hill, CA. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)
- e. It was M/S/C to authorize the attendance of 4 Board members and 2 staff members at the Annual Partners Meeting, Long Wharf Real Estate Partners, November 19-20, 2013, Atlanta, GA. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)

It was the consensus of the Board to move into Closed Session.

**CLOSED SESSION**

The Board moved into closed session pursuant to Govt. Code Section 54957 and 54956.9(a).

The Board moved into open session.

5. It was M/S/C to accept the Medical Advisor's recommendation and deny the service connected disability retirement for Ollie Watson. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)

Telles recused himself from Item 6 and was not present for subsequent discussion and voting.

6. It was M/S/C to accept the Hearing Officer's recommendation and grant the service connected disability retirement for Robert Laurence. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips and Watts) Telles recused himself from this item.

Telles was present for subsequent discussion and voting.

7. There was no reportable action related to Govt. Code Section 54956.9(a).

## 12. Miscellaneous

### (a) Staff Report -

Levy thanked Buck for his 5 years of service and presented him with a plaque.

She reported there is now Wi-Fi in the Board room.

Levy reported CCCERA has received public records requests from investment research companies and the media for investment information and pension information.

Levy reported the Board of Supervisors adopted changes to salaries and a lump sum payment to unrepresented employees and management employees, including employees of CCCERA as requested by the Board. The county advised CCCERA that the Board's other requested changes (certification differentials and vacation buy backs) will be updated in September. Staff will report back on the effective dates for the differentials for CCCERA staff.

Schneider reported Segal has prepared their annual letters regarding the reconciliation of contribution rates by employer, the UAAL by employer and the projected contribution rates by employer. The letters were mailed to employers and emailed to the Board.

Price reported he, Leedom and Helliesen attended on-site visits to Oaktree and Siguler Guff.

He met with DLJ and toured potential Brooklyn properties.

Price reported the semi-finalist report on Small-Mid Cap managers will be provided at the September 11, 2013 meeting, which will also be the Quarterly meeting.

### (b) Outside Professionals' Report -

None

### (c) Trustees' comments –

Cabral reported on a newspaper article regarding call back pay and on-call pay.

Mitchoff asked if the DSA lawsuit can be on the September 4, 2013 meeting agenda.

Rodrigues thanked Buck for everything he has done and expressed his appreciation for all the help he has given him.

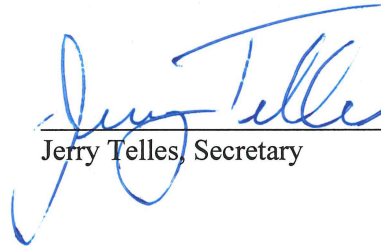
Hast thanked Buck for his years of service.

It was M/S/C to adjourn the meeting. (Yes: Allen, Buck, Cabral, Gordon, Hast, Mitchoff, Phillips, Telles and Watts)



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Brian Hast, Chairman



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Jerry Telles, Secretary